

## Maple Hollow Homeowners Association

### HOA Quarterly Board Meeting December 15, 2022, 6:00 PM

**Attendees:** Yvette Servoss (President), Stan Holmes (Vice President), Ron Schindler (Secretary/Treasurer), Tori Bradshaw (Welch Randall Property Management)

TOPIC	DISCUSSION	ACTIONS
Welcome		By Tori
Training	Governing Documents, Financial Management, Maintenance, Risk Mgmt., Insurance, Board Member Duties, Board Meetings, Owner Responsibilities, and Management Responsibilities.	By Tori
Future Meetings	Discussion about future meetings. The following meetings were decided: February 16 <sup>th</sup> , 7-8 pm April 18 <sup>th</sup> July 18 <sup>th</sup> October 23 <sup>rd</sup> – Annual Meeting	
Other Discussions	<ul style="list-style-type: none"> <li>• Fees to stay the same for 2023 at \$150.00</li> <li>• Smith and Knowles is our attorney.</li> <li>• Next Reserve Study due in 2025.</li> <li>• All General Contractors must have insurance and W-9 on file with management company.</li> <li>• Stan will complete 2022 minutes by end of year.</li> <li>• Welch Randall YouTube Channel has Board University.</li> <li>• Do not announce exact dates for inspections.</li> <li>• Mulching to be done in the Spring.</li> </ul>	Tori will find out collection cost for attorney.